(To be returned in original with reply)

AM No.: PA/SSA/   Date:

Sub: Information relating to Sarva Shiksha Abhiyaan

1) The Fund availability and Expenditure may be furnished in the following format:

(Rs in lakhs)

Year	Opening Balance	Grants Received (Date-wise)	Interest Received	Total Funds available	Expenditure	Unutilised Balance
2009-10						
2010-11						
2011-12						
2012-13						
2013-14						

Reasons for unutilized balances may also be stated.

2) Activity-wise details of Budget Outlay and Expenditure may be furnished in the following format:

(Rs In lakhs)

Activity	Approved Budget Outlay(Target)		Expenditure (Achievement)		Percentage	Reasons for short achievement of Targets
	Physical	Financial	Physical	Financial		

Above information may be furnished for the period from 2009-10 to 2013-14 (Year-wise).

3) Details of Budget outlay and Expenditure in the following format.

(Rs in lakh)

2009=10		2010=11		2011=12		2012=13		2013=14	
Approved Outlay as per AWP&B	EXPDR during the Year & (%)	Approved Outlay as per AWP&B	EXPDR during the Year & (%)	Approved Outlay as per AWP&B	EXPDR during the Year & (%)	Approved Outlay as per AWP&B	EXPDR during the Year & (%)	Approved Outlay as per AWP&B	EXPDR during the Year & (%)

4) Details of pending Utilisation certificates may be furnished(Giving Year-wise breakup).

5) Details of unadjusted advances released to SMCs(giving Year=wise breakup)

6) Unspent balances lying with the School Management Committees(SMCs) may be stated Village-wise.

7) Details of Unspent grants returned back to MPSP may be furnished in the format given below.

(Rs in lakh)

Year	Activity	Funds received from MPSP/ZP	Expenditure Incurred	Amount returned back to MPSP/ZP	Reasons for Non-utilisation of Funds
2009-10					
2010-11					
2011-12					
2012-13					
2013-14					

8) Details of Incomplete civil works may also be furnished in the format enclosed (Annexure A).

9) In this connection following information may also be furnished.

    i)   Reasons for incomplete works

    ii)   Year-wise break-up of the incomplete works

    iii)   In order to assure quality of civil works, an independent assessment of the technical quality of civil works, through **Third Party Evaluation (TPE)** is mandatory. Please state whether any Third Party Evaluation is done in r/o these works. If so, the evaluation reports may be made available to audit for scrutiny.

10) A copy of AWP & B may be furnished to audit.
11) List of Registers maintained for SSA may be furnished.

12) Details of Schools covered under SSA in your jurisdiction may please be furnished (Village-wise).

13) Details of URCs and CRCs functioning under your jurisdiction may also be furnished.

14) Details of out of School Children (6-14 yrs age group) in following format;

SSA is a time bound programme and is committed to an overall improvement of elementary education sector with a clear mandate to achieve specific goals. The framework clearly stipulates that it is mandatory to track the progress of each and every child. Children never enrolled and dropout are covered under "out of School Children ". Further, under RTE continuous 30 days absent children are to be treated as out of school children. In this connection information in the following format may be furnished.

Village	Category	Child Population as per Census 2011	Actual Enrolment	Out of School Children	Covered through Special Training	Out of School Children not enrolled
	Lower Primary					
	Upper Primary					
	Lower Primary					
	Upper Primary					

Action taken in this regard may also be stated.

15) Infrastructure facilities in Schools

SSA Stipulated provision of All weather school buildings, One-classroom-one-teacher, Office cum – store – cum – Head teacher, room drinking water, separate toilets for girls, Barrier free access, boundary wall, ramps, hand-rails, Library, and play ground etc in the schools. In this connection information may be furnished in the enclosed **Annexure-B**.

Reasons for poor facility in schools and action taken may be stated.

16) Special Focus Group

Inclusive Education Programme(IEP) for children with special needs(CWSN)

To facilitate easy access to the CWSN in school, premises are required to be made barrier free. In this connection following information may be furnished.

Village	Total No. of Schools	No. of Schools made barrier free	Percentage of Schools made barrier free	No. of Schools with Disable Friendly Toilets	Percentage of Schools with Disabled Friendly Toilets

Reasons for non-availability of easy access to CWSN and action taken in this regard may be stated.

Corrective Surgeries to CWSN under IED

As per provision contained in Chapter III of Manual of Financial Management & Procurement, identification of Children with Special needs (CWSN) should become an integral part of the micro planning and household surveys. A concerted drive to identify CWSNs should be undertaken through PHCs, ICDS, ECCE Centers and other School readiness programmes. In this connection following information may be furnished.

Block	Year-wise (from 2009-10 to 2013-14)	Budget Outlay	Expenditure	Cases for recommended for Surgery	Actual Surgeries Performed

Reasons for non-utilisation of funds and fewer surgeries may be stated.

17) Shortage of teaching staff

18) The Govt in School Education Department vide their GR No. PRE-1093/221/Pri.Ed. Dated: 30-01-1996 prescribed norms for assessment of required teaching staff.

The information relating to shortage of teachers may be furnished in the following format:

Block/Ward	No. of teachers required	No. of teachers sanctioned	No. of teachers available	Shortage

Vacant teachers posts affect the quality of education. Action taken to fill up these vacant posts may be stated.

All records in support of above information may also be made available for audit scrutiny.

Asstt. Audit Officer/PA-SSA

To,

Block Education Officer,

Distt: